

Pre-enrollment Check List for Vantage Point Charter School  
(School Year – 2021-2022)

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Inquiry: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Release of Information form signed by parent for previous school

\_\_\_\_\_ Attendance Report from previous school  
Notes: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ SARB (if student has been on SARB/SAM contract)  
Notes: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Transcript (High School)/ report cards or grade report (K-8)  
Notes: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Discipline from previous school  
Notes: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Services  
\_\_\_\_\_ Current IEP (**Parent must also sign “New Enrollment – Parent Acknowledgement”  
Form and attach to this form before approval signatures requested**)  
\_\_\_\_\_ Title One  
\_\_\_\_\_ English Learner  
\_\_\_\_\_ 504

Signature required for admission to Vantage Point Charter. No student shall be admitted until all documentation received, reviewed and approved below.

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_  
Melissa Conley., Superintendent/Principal Date

\_\_\_\_\_  
Melanie Facundo, Dir. Of Student Support Service Date

Parents were contacted on \_\_\_\_\_ by \_\_\_\_\_

Vantage Point Charter School  
10862 Spenceville Road  
Penn Valley, CA 95946  
530-432-5312  
Fax 530-432-8744

## Release of Information – Student Records for Pre-Enrollment Interview

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Physical Address: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

**Previous School: Please note** – This is not a request for a cum record. This is a request for information during the pre-enrollment phase. If the student is enrolled, Vantage Point Charter will send an official cum request.

How did you hear about Vantage Point Charter? (ie. friend, family member, newspaper, etc.) \_\_\_\_\_

### Previous School

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

### **Information Requested:**

- Current attendance report (is student on a SARB/SAM contract or attendance contract?)
- Current transcript for academic/credit review (high school)/grades (K-8)
- Current immunization record
- Discipline records/information **or** please check no records/information
  - \_\_\_ No Records/Information
- Services: IEP, Title 1, English Learner, 504 **or** please check no services
  - \_\_\_ No Services

\_\_\_\_\_  
Parent's Signature

Phone Number: \_\_\_\_\_

This is not a guarantee that your student will be enrolled at Vantage Point Charter until all information is reviewed and administration has signed approval. Student should remain in attendance at current school until a determination can be made. If moving to our area, please enroll at your district of residence.